

DHARSAN SEITER

LAW CORPORATION

Advocates & Solicitors

Personal Data Protection Policy

This Policy elaborates on how Dharsan Seiter Law Corporation (“Dharsan Seiter LC”) handles personal data that is subject to the Personal Data Protection Act 2012 of Singapore (“PDPA”), related regulations and guidelines. This policy may be updated from time to time.

1. Collection, Use and Disclosure of Personal Data

- Dharsan Seiter LC may collect, use and/or disclose personal data from you for the purposes of providing our legal and intellectual property services, responding to, processing and handling your queries, processing payments, managing our business operations, providing legal updates and complying with all applicable legal and regulatory requirements.
- Dharsan Seiter LC may collect and use personal data in the ordinary course of our work. We may disclose such personal data to our related companies, third party service providers, network of agents, other professional advisors and consultants we are working with on your behalf, governmental authorities and other third parties including the counsel for an opposing party.
- Dharsan Seiter LC may disclose personal data to intellectual property agents, law firms, consultants and experts, whether local or overseas, who assist with your matters, to service providers who provide operational and administrative support, to professional advisers including accountants and auditors who advise us; to any relevant authorities and to any other party where authorized by you.
- At all times, you shall ensure that the personal data provided to us is true, accurate and complete. By submitting personal data relating to a third party, you represent to us that the consent of that third party has been obtained for the collection, use and disclosure of the personal data.
- As required under the Personal Data Protection Act 2012, we will take reasonable care to protect your personal data from unauthorised access, improper use or disclosure, unauthorised modification, unlawful destruction or accidental loss.

2. Mailing list

If you are currently on our mailing list and receive updates, newsletters, or communications, or other materials from us and no longer wish to receive such information, please email us at mail@dharsanseiter.sg and with the word “unsubscribe” in the subject line.

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3. Contact information

If you have any questions or concerns regarding your consent with regards to your personal data or would like to withdraw any consent or to know how your personal data is being managed and protected, or if you have any feedback with regards to our management or protection of your personal data in our control or possession, you may contact our Data Protection Officer at:

Dharsan Seiter Law Corporation
105 Cecil Street
#22-00 The Octagon (Suite 2215)
Singapore 069534
Phone: +65 62219250
Email: mail@dharsanseiter.sg